

BRYN MAWR

SELF GOVERNMENT ASSOCIATION

Fall 2022 Plenary

November 14 - November 18



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HISTORY OF PLENARY

In 1892, Bryn Mawr College became the first institution in the U.S. to give students the responsibility to decide on how they should govern themselves. While it was considered a radical experiment, it has become one of the most valued aspects of the Bryn Mawr education.

The tradition of student autonomy and responsibility has created a unique campus where students participate in discussion and resolution of the most important issues facing the College. Twice a year, students get the opportunity to present resolutions to the entire student body. The Spirit of Self Governance is a beautiful thing and should make all Mawrters proud.

IMPORTANCE OF PLENARY

Bryn Mawr's SGA was established on the premise of self-governance, meaning that every student is a member of SGA and has the power to influence major decisions such as creating the Lusty Cup Cafe to advocating for the College to hire more professors of color. The platform is used to make changes and policy suggestions to administration and often, show administration where student concerns lay.

RESOLUTIONS

1. Including Uncommon Grounds Within the Meal Plan (2-3)
2. Expanding Mental Health Services on Campus (4-6)

The following are amendments to the SGA Constitution:

3. Resolution A: Reorganization of the SGA Constitution Amendment (7-10)
4. Resolution B: Representative Council Composition Update Amendment (11-20)
5. Resolution C: Operation of Representative Council Sessions (21-23)
6. Resolution D: Representatives Job Description Changes (24-29)
7. Resolution E: Committee Establishment (30-48)
8. Resolution F: Executive Board Job Description Updates (49-53)
9. Resolution G: Modification of Haverford Representative to "Tri-Co Representative" and Modifications to Off-Campus Representative (54-55)
10. Resolution H: Reestablishment of the Major Council and Reworking of the Student Curriculum Committee (56-58)

End Constitutional Amendments

11. Paying the SGA Executive Board (59-64)
12. Limiting the SGA Budgets of Intramural Sports Teams (65)
13. Changes to the Student Finance Committee (SFC) Bylaws (66-67)

Including Uncommon Grounds Within the Meal Plan

Presented by: Mariama Regaignon

Summary: Uncommon Grounds provides food options at different times of day and with different options than the dining halls. It is advertised as a service provided for students and therefore should not be costing students money separate from the meal plan. Given that there is only one residential meal plan that is already a significant cost to students, this resolution proposes that Uncommon Grounds be included within that meal plan. This will provide more options and create a better experience on campus for lower-income students and students with eating restrictions.

Whereas, it is standard practice at Bryn Mawr's peer institutions for campus cafés to accept meal swipes or an equivalent.^{1,2}

Whereas, Bryn Mawr Dining Services serves the purpose of serving nutritional and satisfying food and providing adequate access to food at all times.³

Whereas, Uncommon Grounds provides students with different options and at different times than the dining halls.

Whereas, the question of personal wealth should not prevent students from being able to eat on campus when there is food being served by Bryn Mawr Dining Services.

Whereas, residential students have access to only the Traditional 20 meal plan, which costs \$8,000 per year.^{4,5}

Whereas, providing food for students free of additional charge (other than what students are already paying for the meal plan) should not be too significant an expense for a College with an endowment of \$897 million.

Whereas, Bryn Mawr Dining Services' Partial Meal Plan prices meals at approximately \$8.50 per meal.⁶

Whereas, the cost of a drink such as a small coffee plus the cost of a food item such as a pastry at Uncommon Grounds is typically about or slightly less than \$8.50.

Be it resolved, Bryn Mawr Dining Services will permit students to use two meal swipes per week at Uncommon Grounds, included in the traditional 20 meal plan.

Be it resolved, each meal at Uncommon Grounds may be exchanged for either: a food item such as a sandwich; or a drink and a food item such as a pastry.

Be it resolved, students will have additional access to options for food and access to food on campus at additional times, without the concern of personal wealth as a barrier to said options.

References

1. <https://www.haverford.edu/dining-services/meal-plan-prices>
2. <https://www.swarthmore.edu/swarthmore-dining/meal-plans>
3. <https://www.brynmawr.edu/inside/offices-services/dining-services>
4. <https://www.brynmawr.edu/inside/offices-services/dining-services/meal-plans-prices>
5. <https://www.brynmawr.edu/admissions-aid/financial-aid-cost-attendance/tuition-fees-costs>
6. <https://www.brynmawr.edu/sites/default/files/media/documents/2022-03/Partial%20meal%20Plan%20%20FLYER%20FORM%202020%20-%20single%20for%20web.pdf>

Expanding Mental Health Services on Campus

Presented by: Suli Kamholtz-Roberts

Supported by: Kass Zhang and Whitney Rigodon

Summary: While there are over fourteen hundred students on campus¹, there are only two full-time counselors and two part-time psychiatrists available through Bryn Mawr's mental health services². Each student has different and unique experiences as well as additional traumas that have developed just in the past two years due to the pandemic and subsequent repercussions. Thus, the demands of maintaining the wellbeing of students have increased along with the expansion of class size. Even with all full and part-time staff working overtime, it is not enough to meet the increased demand of the student body.

Part-time counseling staff serve ~20 hours a week. Supervised fellows are only licensed at the introductory level and must be supervised for the 20 hours per week that they work, and thus can only dedicate ~40% of their time to working in counseling services^{2,7}.

Furthermore, Bryn Mawr College has had five counseling staff members (two associate directors, one full-time counseling staff member, and two part-time counseling staff) leave in the past two years, four of whom were BIPOC⁷. These poor retention rates are due to very low, non-competitive salaries, and an understaffed center that cannot meet the needs of the campus which leads to an overwhelming work environment and load. Additionally, though staff gave warning of resignation, The College took, in one case, two months to post job listings for the associate director of counseling that desperately needed to be filled in order to reduce the burden.

With the influx in demand, counselors work overtime to try to compensate for the lack of services. Challenged to meet The College's expectations in offering the ten sessions per student per academic year⁸, the counseling center is now relying on alternative methods. There is a waiting list to see a counselor for the first time in Bryn Mawr College history. Rather than providing counseling, they offer referrals outside of The College, and support groups for stress management, which limits individual appointments that many students need. Bryn Mawr's website claims that "no concern is too small to be addressed,"³ yet with the limited staff, it is almost impossible to get any concerns addressed.

Given that Bryn Mawr's endowment is 1.2 billion dollars⁴, it is well within the financial bounds of The College to hire more counselors in order to improve the mental health of students on campus. The school is not equipping the counseling center with enough staff to provide services for the volume of students that are in need. Due to the low salaries and administrative support offered in these positions, there is a lack of diversity among the staff counselors who are able to accept and keep the positions. A larger budget to pay current staff properly is needed to improve retention rates and allow more therapists of diverse backgrounds to be hired, ones that can best represent and support the campus community.

Many students at Bryn Mawr depend on counseling to maintain their mental health. Bryn Mawr promises a mental health conscious campus but does not deliver on their promises. In order to create an overall healthier and wellness conscious student body, obtaining funding from The College's endowment for a larger counseling services budget is imperative in allowing the Health and Wellness Center to hire more counselors from a wealth of diversities and experiences.

Whereas, 1,437 students attend Bryn Mawr College as of academic year 2021-2022¹

Whereas, there are only two full-time counselors for the entire campus²

Whereas, Bryn Mawr College boasts caring for students' mental health³

Whereas, Bryn Mawr College has an endowment of over one billion dollars as of May 31, 2022⁴

Whereas, the average annual salary of a full-time therapist in Philadelphia is \$67,087.5⁵

Whereas, many Bryn Mawr students need mental health services to continue their education and "thrive academically,"⁶ a core foundation of The College

Whereas, all Bryn Mawr students deserve to be able to receive psychological help

Be it resolved, Bryn Mawr College will commit to improving their students' mental health by hiring more counselors within the academic year

Be it resolved, Bryn Mawr College will ensure there is one full-time counselor for every 200 students on campus to properly meet the needs of the student body.

Be it resolved, Bryn Mawr College will offer said full-time counselors a reasonable salary and benefits that will allow them to support themselves and to continue working at Bryn Mawr College.

Be it resolved, Bryn Mawr College will reassess and increase the number of counselors on staff as needed at the request of the Director of Counseling

Be it resolved, Bryn Mawr College will continue to listen to the needs of students on campus

References:

1. https://www.brynmawr.edu/sites/default/files/media/documents/2022-03/UG_Students_Enrollment_2021.pdf
2. <https://www.brynmawr.edu/inside/offices-services/health-wellness-center/counseling-services/meet-counseling-staff>
3. <https://www.brynmawr.edu/inside/offices-services/health-wellness-center/counseling-services>
4. <https://www.brynmawr.edu/inside/offices-services/finance-administration/financial-reports-budgets>
5. https://www.glassdoor.com/Salaries/philadelphia-therapist-salary-SRCH_IL.0.12_IM676_KO13.22.htm
6. <https://www.brynmawr.edu/inside/offices-services/academic-support/academic-student-support-services>

Resolution A: Reorganization of the SGA Constitution Amendment

Presented by: Elle Thompson and Maia Tsalik (The Constitution Review Committee Heads)

Summary: The Constitution Review Committee Heads propose changes to the structural organization of the SGA Constitution due to various concerns with its current state.

Whereas, organization of the Constitution is important in making sensical edits and changes, and the current Constitution has not been reorganized or reformatted in several years;

Whereas, every sentence of the Constitution is currently required to be listed under the header of a different subsection in the following manner:

*“**Subsection A:** The position of the Constitutional Review Committee Head shall be held by one person as appointed by the Appointments Committee.*

***Subsection B:** The Committee shall be made up of no more than five members as appointed by the Appointments Committee.”*

Whereas, it’s incredibly difficult to read a document formatted in this way;

Whereas, the Representative council bios are not currently alphabetized and do not have any order as far as the Constitution Review Committee has been able to ascertain;

Whereas, currently it is extremely difficult to make additions or changes to the Constitution due to its confusing structure;

Be it resolved, the Constitution is reorganized to contain a new structure.

Be it resolved, the Constitution is removed to remove its current method of using a different subsection for each single sentences. The Constitution now contains labeled subsections focusing on different topics. This will better allow for additions to be made to the Constitution and for an improved outline of the Constitution.

Be it resolved, all redirects within the Constitution to specific articles or sections have been updated.

Previous Organization

Introduction.

1. The Association
 - a. Composition and Purpose
 - b. Authority
2. The Assembly
 - a. Composition and Purpose
 - b. Authority
3. The Executive Board
 - a. Composition and Purpose
 - i. Executive Board
 - ii. (all role descriptions)
 - b. Authority
4. Representative Council
 - a. Composition
 - i. (all described roles, including all committee head roles) (most repco roles are not extant)
 - b. Authority
 - c. Meeting and Voting Procedure
5. Honor Board
 - a. Composition and Purpose
 - b. Authority
6. Committees
 - a. General Procedures
 - b. (all described roles) (most committees are not described or mentioned)
7. Elections
8. Right to Petition
 - a. Right to Petition
9. ByLaws of the Assembly (brief section)

List of Reorganized Articles

1. The Association
 - a. Purpose and Role
 - i. Name and Purpose
 - ii. Role in Student Body
 - iii. Authority
 - iv. Membership and Rights
 - v. Importance of Plenary
2. The Assembly

- a. Composition and Purpose
 - i. Composition of the Assembly
 - ii. Purpose of the Assembly
 - iii. Composition of the Executive Board
 - iv. Candidate Status of the Assembly
 - v. Responsibilities of the Assembly
- b. Authority
 - i. Constitutional Authority
 - ii. Parliamentary Authority
 - iii. Right to Petition
- 3. The Executive Board
 - a. Composition and Purpose
 - i. Purpose of the Executive Board
 - ii. (all role descriptions)
 - b. Authority
 - i. Presidential Authority
- 4. The Representative Council
 - a. Composition and Purpose
 - i. Purpose of the Representative Council
 - ii. Composition of the Representative Council
 - b. Purpose and Importance of Representative Council Roles
 - i. Affinity of Multicultural Organizations (AMO) Leaders
 - ii. Class President(s)
 - iii. Dorm President(s)
 - iv. Elected Students Representatives
 - v. Heads of Committees
 - vi. Heads of Councils
 - vii. Members-at-Large
 - c. Roles of Elected Students Representatives
 - i. (all roles)
 - d. Authority of the Representative Council
 - e. Responsibilities of the Representative Council
 - i. Meetings
 - ii. Responsibilities
 - f. Voting Procedures of the Representative Council
 - i. Voting Procedures
 - ii. Voting in Absentia
 - iii. Special Rules
- 5. Committees and Councils
 - a. General Procedures of Committees and Councils

- i. Procedure of Committees, Boards, and Councils
 - ii. Elections and Membership
 - iii. By-Laws
 - b. (all committees)
 - c. (all councils)
- 6. The Honor Board
 - a. Composition
 - i. Student Membership
 - ii. Faculty Membership
 - iii. Social Honor Board
 - iv. Disqualification
 - b. Purpose and Responsibilities
 - i. Purpose of the Honor Board
 - ii. Responsibilities of the Honor Board
 - c. Authority
 - d. Procedures
 - i. Extreme Cases
- 7. Dorm Government
 - a. Dorm Election Procedures
 - b. The Dorm Officers
- 8. Procedures of the Assembly
 - a. Authority of the Bylaws (new)
 - b. Procedures of Plenary
 - i. General Plenary Procedures
 - ii. Constitutional Amendments
 - iii. In Cases of Emergency
- 9. Procedures of Elections
 - a. Election Policy
 - b. Eligibility
 - c. General Elections
 - d. Write-Ins and Absentee Ballots
 - e. Special Cases
 - f. Special Elections
 - g. Resignations
 - h. Removal from Office

Resolution B: Representative Council Composition Update Amendment

Presented by: Elle Thompson and Maia Tsalik (The Constitution Review Committee Heads)

Summary: The Constitution Review Committee proposes that Representative Council be established to include those that currently operate as part of Repco, including meetings and voting; and that larger Committees are officially renamed as Councils.

Official List of Representative Council:

Whereas, the official list of Representative Council in the body of the Constitution has not been updated for at least five years;

Whereas, as a result, the past Representative Council has been run not in line with the Constitution, due to the impossibility of running based off an outdated list;

Whereas, clarity in members of Rep-Co is important for the continued functioning of Rep-co;

Be it resolved, the Representative Council list is updated to include the Dorm President of Batten, formerly excluded.

Be it resolved, the Representative Council list is updated to officially include several extant representatives who were not previously on the Constitutional list, including Board of Trustees Representative, Independent Major Representative, Pensby Center Representative, and Transfer Representatives.

Be it resolved, the Representative Council bio is updated to officially include mentions of several Heads of newer Committees, which were formerly not included on the official list but included in various SGA resources. These committees are as follows:

- The Conflict Resolution Committee
- The Constitutional Review Committee
- The Film Series Committee
- The Financial Aid Advisory Board
- The Gender Inclusion Committee
- The Green Ambassadors Committee (Led by Campus Greening Rep)

- The Health Center Advisory Board
- The Outreach and Communications Committee
- The Seven Siblings Committee
- The Social Committee
- S.TEAM
- And the SGA Web Design Committee.

Be it resolved, all elected members are specifically noted to be elected.

Be it resolved, Traditions Mistexes are officially on Rep-Co, as they are elected officials, Heads of Councils, and described as attending Rep-Co in their official position description.

Be it resolved, the roles of general positions on Representative Council, including the role of councils and AMO leadership, will be described.

Committees and Councils Guidelines:

Whereas, guidelines for whether Committee heads are selected by election, appointment, or internal election are currently in most cases unclear or nonexistent;

Whereas, this is massively confusing for the SGA Vice President, Appointments Committee, and Elections Board, who already each take on a massive and important role on this campus;

Whereas, clarity will help to improve the flow of both Elections and Appointments rounds;

Whereas, clarity will also help to allow new students to become involved in SGA;

Whereas, the Heads of many larger organizations are currently selected by Appointments Committee, which puts a major burden on the Appointments Committee;

Whereas, the current Vice President and the Conflict Resolution Committee have coordinated on which organizations should have Heads selected internally;

Whereas, Committees do not currently have entirely open meetings;

Be it resolved, Committees are no longer required to have entirely open meetings.

Whereas, Committees are not currently required to document processes for future generations; whereas, this has been extremely harmful to the current status of Committees, as due to lack of COVID functioning many of the committees have not met in several years; whereas, this means Committees must simply restart every year rather than functioning as entities;

Be it resolved, Committees will now be required to document processes. The Vice President will supervise this as per the Constitution.

Whereas, Committees are not currently encouraged to create Bylaws; whereas, this is not beneficial to internal knowledge of the club;

Be it resolved, Committees are encouraged to create Bylaws.

Be it resolved, larger organizations are now known as *Councils*.

Be it resolved, the presidents of any organizations known as Councils are now selected internally unless otherwise stated.

Be it resolved, heads of Committees will be selected by the Appointments Committee unless otherwise stated. *Be it resolved*, the exceptions will be as follows:

- **The Access Services Committee** (Led by **elected** role of Access Services Representative)
- The Committee on Institutional Memory (Led by **elected** role of the SGA Archivist)
- The Elections Board (Led by **elected** Election Heads)

These exceptions are made based on historical precedence, in the case of HCAB, and the importance of full campus input on the roles, in the case of the first three. Further exceptions may be made for Committees who design an internal election process; this must be submitted as a plenary amendment.

Be it resolved, in order to adjust to this change, some organizations are renamed as Councils.

These organizations are as follows:

- The Campus Safety **Council** (Led by **internally-elected** Campus Safety Committee)
- The Green Ambassadors **Council** (Led by **internally-elected** Campus Greening Head)
- The Traditions **Council** (Led by **elected** role of Traditions Mistexes)
- The Student Curriculum **Council** (Led by **internally-elected** Student Curriculum Head)

The extant councils were as follows:

- The Major Council (Led by internally-elected Major Council Head)
- The Residence Council (Led by internally-elected Major Council Head)

Old Text

See Article II Subsection III

New Text

Section 1: Composition and Purpose

Subsection A: Purpose of the Representative Council

The Representative Council shall act as the Voting Body of the Assembly and SGA.

Representatives shall attend and participate in the Representative Council meetings.

Representatives will vote on behalf of the representative's constituents in Representative Council meetings. Representatives may serve on committees formed by the Representative Council.

Representatives shall participate in achieving the Representative Council's long- and short-term goals.

Subsection B: Composition of the Representative Council

The Representative Council shall consist of:

- A. Affinity of Multicultural Organizations (AMO) Leaders
- B. Class President(s) from each class year
 - a. Senior Year President(s)
 - b. Junior Year President(s)
 - c. Sophomore Year President(s)
 - d. First Year President(s)
- C. Dorm President(s) from each residence hall
 - a. Batten
 - b. Brecon
 - c. Denbigh
 - d. Erdman
 - e. Merion
 - f. New Dorm
 - g. Pembroke East
 - h. Pembroke West
 - i. Radnor
 - j. Rhoads North
 - k. Rhoads South
 - l. Enid Cook '31 Center

- m. Rockefeller
- D. Elected Student Representatives
 - a. Activities and Orientation Assistants Representative
 - b. Athletic Association Representative
 - c. Board of Trustees Representative(s)
 - d. Career and Civic Engagement Representatives
 - e. Haverford College Representative
 - f. Independent Major Representative(s)
 - g. McBride Representative
 - h. Off-Campus Representative(s)
 - i. Pensby Center Representative
 - j. Representative to the Faculty
 - k. Transfer Representative
- E. Heads of Committees
 - a. **The Access Services Committee** (Led by elected role of Access Services Representative)
 - b. The Bryn Mawr Concert Series Committee
 - c. The Committee on Institutional Memory (Led by elected role of the SGA Archivist)
 - d. The Conflict Resolution Committee
 - e. The Constitutional Review Committee
 - f. The Elections Board (Led by elected role of Election Heads)
 - g. The Film Series Committee
 - h. The Financial Aid Advisory Board
 - i. The Gender Inclusion Committee
 - j. The Health Center Advisory Board
 - k. The Outreach and Communications Committee
 - l. The Plenary Committee
 - m. The Seven Siblings Committee
 - n. The Social Committee
 - o. The S.TEAM Committee
 - p. The Student Finance Committee
 - q. The SGA Web Design Committee
- F. Heads of Councils
 - a. The Campus Safety **Council** (Led by **internally-elected** Campus Safety Committee)
 - b. The Green Ambassadors **Council** (Led by **internally-elected** Campus Greening Head)
 - c. **The Major Council (Led by internally-elected Major Council Head)**
 - d. The Residence Council (Led by **internally-elected** Major Council Head)

- e. The Student Curriculum Council (Led by internally-elected Student Curriculum Head)
 - f. The Traditions Council (Led by elected role of Traditions Mistexes)
- G. Members-At-Large

Section 2: Purpose and Importance of Representative Council Roles

Subsection A: Affinity of Multicultural Organizations (AMO) Leaders

The Affinity of Multicultural Organizations Leaders will participate in Representative Council. Each year, the Eboard, with coordination from the Chair of Social Justice and Equity, will update the list of all AMOs to ensure all AMO leaders are included in Repco votes.

Subsection B: Class President(s)

The office of Class President may be held by up to two people. The duties of the Class Presidents shall include:

1. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.
2. Being in charge of all class functions for their respective classes.
3. Being liaisons between their respective classes and the Assembly.

Subsection C: Dorm President(s)

The office of the Dorm President(s) may be held by up to two persons per dorm at one time. For more information on the role of the Dorm President, see Article VII, Section 2.

Subsection D: Elected Student Representatives

Elected Student Representatives work to represent student groups to SGA, and often to represent SGA interests to other groups around the campus. Occasionally, students may be elected to be Heads of Committees or Heads of Councils, in which case their role is listed in the Committee Head or Council Head Section. For more information, see Section 3.

Subsection E: Heads of Committees

Committees and Boards are considered to be the same type of organization. Committees will have heads selected by the Appointments Committee unless otherwise specified in their description. A list of Committees and their roles can be found in Article V.

Subsection F: Heads of Councils

Councils are larger organizations, often involving Dorm Leadership. Councils elect heads internally via full-council election unless otherwise specified. A list of Councils and their roles can similarly be found in Article V.

Subsection G: Members-at-Large

There may be no more than six Members-at-Large at any one time. The duties of the Members-at-Large shall include:

1. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Old Text of Council/Committee Rules

n/a

New Text of Council/Committee Rules

Subsection E: Heads of Committees

Committees and Boards are considered to be the same type of organization. Committees will have heads selected by the Appointments Committee unless otherwise specified in their description. A list of Committees and their roles can be found in Article V. Committees may present a Plenary resolution in order to start selecting leadership through internal election.

Subsection F: Heads of Councils

Councils are larger organizations, often involving Dorm Leadership. Unless otherwise specified, councils elect heads internally via full-council election; student. A list of Councils and their roles can similarly be found in Article V.

Subsection B: Elections and Membership

All Committees will be appointed by the Appointments Committee unless otherwise noted in the Constitution.

All Heads of Committees and Boards will be selected by the Appointments Committee. All Councils will elect Heads internally via a full-council election unless otherwise noted in the Constitution.

Students applying to be general Committee, Council, or Board members must be current members of the Self-Government Association (i.e. an undergraduate student matriculated at Bryn Mawr College).

Old Text of Council Bios

See Article VI Section VIII for Campus Safety Committee

No description of Green Ambassadors Council

See Article VI Section IX for Traditions Committee

New Text of Council Bios

Section 19: The Campus Safety Council

The Campus Safety Council shall consist of no more than two Campus Safety Representatives from each undergraduate hall. The office of Head of the Campus Safety Committee may be held by up to two people.

The members of the Campus Safety Council's duties shall include:

1. Communicating information about breaches of campus safety, campus safety precautions and any other pertinent information about campus safety to the Students in their respective hall.

The duties of the Head(s) of the Campus Safety Council shall include:

1. Calling and presiding over meetings of the Campus Safety Council.
2. Meeting regularly with the Administrative Head of Campus Safety.
3. Serving as a liaison(s) between the Administrative Head of Campus Safety, the Campus Safety Committee, and the Assembly.
4. Serving as a liaison between the Assembly and the Department of Transportation, at the discretion of the office-holder.
5. Serving on the Residence Council.
6. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Section 20: The Green Ambassadors Council

A Green Ambassador Dorm Representative is elected from each class, as detailed below in Dorm Government, and holds this position for one year. The Green Ambassador Dorm Representatives will elect from their midst two Co-Heads.

The duties of the Co-Heads of the Green Ambassadors Council shall include:

1. Facilitating communication among the Green Ambassador Dorm Representatives, administration and the student body to address campus green initiatives such as recycling and energy efficiency.
2. Budgeting and organizing events.
3. Holding bi-weekly meetings with the Dorm Representatives.
4. Educating Representatives about new green projects and different sustainability plans on campus.
5. Developing new green ideas in the dormitories.
6. Taking on and delegating additional obligations that include alterations/improvements to our recycling system, and collecting special recycling objects from Dorm Representatives (such as: ink cartridges, fluorescent light bulbs, and batteries).

Section 25: The Traditions Council

The Traditions Council shall consist of each class's Traditions Mistress(es)/Master(s)/Mistex(es), the Sophomore Class President(s), the Sophomore Traditions Representatives, and the Class Songs Mistex(es).

The Mistex(es) shall be elected as specified from the sophomore class each year in the Spring Semester for a term of one year as Traditions Mistex(es) and the following year as Traditions Emeritus/a/um [i/ae/a]. Traditions Emeritus/a/um [i/ae/a] will not serve on Representative Council. The office of Traditions Mistex(es) may be held by up to two people. The Traditions Mistex(es)-Elect shall serve as an apprentice to the current Traditions Mistex(es) until the Traditions-Elect takes office on the May Day following election.

The duties of members of the Traditions Council shall include:

1. Scheduling, publishing, and organizing all Bryn Mawr College traditions.
2. Serving as consultants on all Bryn Mawr College traditions, past and present.

The duties of the Traditions Mistress(es)/Master(s)/Mistex(es) shall include:

1. Organizing, executing, and perpetuating all traditions of Bryn Mawr College.
2. Calling and presiding at meetings of the Traditions Council.

3. Administering the election of the First-Year Traditional Non-Transfer Student Songs Mistex(es) during Customs Week each year.
4. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.
5. Being responsible for the administration of the election of the First-Year Traditional Non-Transfer Student Songs Mistex(es) during Customs Week each year.
6. Petitioning, if desired, SGA as defined in Right to Petition, in order to discontinue, modify, or create a tradition.
7. Coordinating with McBride Scholars' Traditions Mistex(es) to facilitate the opportunity for full participation of the McBride Scholars in the undergraduate traditions of Bryn Mawr College.
8. The Traditions Mistex(es)-Elect shall assist the current Traditions Mistex(es) in the organization and execution of the May Day Celebration.

The duties of the Traditions Emeritus/a/um [i/ae/a] shall include:

1. Serving as advisors to the current Traditions Mistex(es).
2. Meeting with the current Traditions Mistex(es) and the Staff Adviser to Traditions, scheduling meetings, and setting agendas for meetings.
3. The Traditions Emeritum(a) are not the final arbiters in any decisions on traditions but are rather advisers to the current Traditions Mistex(es) and members of the Committee.

Resolution C: Operation of Repco Sessions

Presented by: Elle Thompson and Maia Tsalik (The Constitution Review Committee Heads), with coordination from Bryn Osborne (SGA Secretary)

Summary: The Constitution Review Committee proposes that Repco create Bylaws; and that any two people holding a single office on Repco hold only one vote.

Two People One Vote:

Whereas, Representative Council is increasingly large;

Whereas, whether a position is held by one, two, or three people each year should not affect its voting power;

Whereas, this is currently unclear in the Constitution;

Whereas, for co-held positions, proxy voters are still required to be appointed, meaning co-holding a position still does not cease to place burden on the

Be it resolved, if there are two people holding office, only one Representative is required to be present at meetings of the Representative Council.

Be it resolved, each position on Repco holds one vote. If two people are holding the office, they will share one vote rather than having two.

Creation of ByLaws:

Whereas, during COVID years Representative Council has often lost the passion it once had, lowering community trust in the organization of SGA;

Whereas, Representative Council should and can function as an important force for governance among the student body.

Whereas, the Representative Council is implied to have Bylaws within the Constitution only in a rule allowing it to change its Bylaws (“The Representative Council may, by a two thirds vote, change its own Bylaws.”) *Whereas*, this is confusing;

Whereas, the Representative Council is currently allowed to establish goals, but not required to do so (“The Representative Council, at their own initiative, may establish long- and short-term goals for SGA.”) Whereas, this is not productive in building community initiative;

Whereas, creating goals on a consistent basis will allow for consistent progress within SGA, and may allow Representative Council to act as a force for good throughout the college;

Whereas, the creation of these goals will create room for important discussions of SGA role on campus, and gaps in student support;

Be it resolved, the Repco is required not just to select meeting procedures but to reapprove its Bylaws each year, with changes encouraged to the Bylaws.

Be it resolved, the Repco must also approve a new list of aims for SGA each year.

Old Text on Representative Council

See Article IV Section III and Section II

New Text on Representative Council

Subsection A: Meetings

The Representative Council shall hold a weekly meeting open to all members of SGA to discuss campus concerns. Issues for the meeting may be referred by members of SGA and Representative Council.

At the beginning of each semester, the Representative Council shall vote on an established meeting procedure to be followed for the duration of the term of the Executive Board. These shall be established as the Representative Council Bylaws and placed in the SGA Drive for posterity and as a resource to future Representative Council members. The Representative Council must vote to ratify its Bylaws each year, and are encouraged to review and debate any non-functional elements.

Additionally, under the guidance of the SGA President, the Representative Council and Executive Board shall consult on a list of general Goals for the year. Keeping in mind the values and purpose of SGA, these goals should aim to further community well-being, build community trust in SGA and the Honor Code, pursue antiracism, and improve upon existing structures of SGA.

Subsection B: Single Position Voting

If two members hold one position, only one Representative is required to be present at meetings of the Representative Council. Each position on Repco holds one vote. If two or three people are holding the office, they will share one vote rather than having two.

Resolution D: Representatives Job Description Change Amendment

Presented by: Elle Thompson and Maia Tsalik (The Constitution Review Committee Heads)

Summary: The Constitution Review Committee proposes the formalization of longstanding positions on Representative Council as formal positions on Representative Council.

This amendment applies to the following portion of Representative Council:

- A. *Elected Student Representatives*
 - a. *Activities and Orientation Assistants Representative*
 - b. *Athletic Association Representative*
 - c. *Board of Trustees Representative(s)*
 - d. *Career and Civic Engagement Representatives*
 - e. ~~*Haverford College Representative*~~
 - f. *Independent Major Representative(s)*
 - g. *McBride Representative*
 - h. ~~*Off-Campus Representative(s)*~~
 - i. *Pensby Center Representative*
 - j. *Representative to the Faculty*
 - k. *Transfer Representative*

Whereas, the Representative job descriptions have not been updated in several years;

Whereas, several long-term existent Representative duties are not existent in the Constitution, including Board of Trustees Representative(s);

Whereas, this is not beneficial to Student Government functioning, and makes an attendance or full list of Repco members impossible to produce;

Whereas, the Executive Board seeks to revitalize these positions;

Whereas, SAAC, or the The Student Athlete Advisory Committee, is a Committee independent of SGA and the current naming of the SAAC Representative makes room for confusion;

Be it resolved, the bios of the following Representatives have been updated from the original Constitution:

- The Student Athlete Advisory Committee Representative (renamed Athletic Association Representative)
- Career and Civic Engagement Center Representatives
- McBride Representative
- The Pensby Center Representative
- The Representative to the Faculty

Be it resolved, the existence of the following extant and elected positions on Representative Council are formalized:

- Activities and Orientation Assistants Representative
- Board of Trustees Representative(s)
- Independent Major Representative(s)
- Transfer Representative

Old Text

See Article IV Subsection N for Student Athlete Advisory Committee Representative

See Article IV Subsection O for Career and Civic Engagement Center Representative

See Article IV Subsection F for McBride Representative

See Article IV Subsection K for Representative to the Faculty

See Article IV Subsection P for Pensby Center Representative

New Text

Subsection A: Activities and Orientation Assistants Representative

The offices of the Activities and Orientation Assistants Representative may be held by one person at a time. This person must be an AOA on campus.

The duties of the Activities and Orientation Assistants Representative will include:

1. Acting as a representative of the AOAs and liaison between the SGA and the group.
2. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Subsection B: Athletics Association Representative

The offices of the Athletics Association Representative may be held by one person at a time.

The duties of the Athletics Association Representative will include:

1. Serving as liaison between the Assembly, Department of Physical Education and the Student Athlete Advisory Committee.
2. Representing the concerns of student athletes on Bryn Mawr Campus to SGA.
3. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Subsection C: Board of Trustees Representative(s)

The offices of Board of Trustees Representatives may be held by two people at any one time.

The duties of the Board of Trustees Representatives will include:

1. Meeting with the Board of Trustees and represent the student body at those meetings.
2. Serving as liaisons between SGA and the Board of Trustees of Bryn Mawr College.
3. Reporting back to SGA about important information that came up in Board of Trustees meetings.
4. Reporting important SGA information to the Board of Trustees.
5. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Subsection D: Career and Civic Engagement Representatives

The offices of Civic Engagement Representative and Career and Professional Development Representative may each be held by only one person at any one time. The Civic Engagement Representative and the Career and Professional Development Representative will consult and share one vote representing the Career and Civic Engagement Center in the Self-Government Association Representative Council.

The duties of the Civic Engagement Representative shall include:

1. Regularly attending meetings of the Civic Engagement staff.
2. Serving as a liaison between CE and the Assembly.
3. Sitting in on SFC budgeting as necessary, with the capacity to be involved in the transportation aspect of budgeting for Community Service and Activism groups as an informant, not as a decision-maker.

The duties of the Career and Professional Development Representative shall include:

1. Attending meetings of the CPD staff and serving as a liaison between the CPD and the Assembly.
2. Serving as a liaison to SGA-funded groups who might benefit from CPD resources, when necessary.

The duties of both Representatives shall include:

1. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Subsection E: The Representative to the Tri-College Consortium

The Representative to the Tri-College Consortium works to improve communications between the SGA boards of Bryn Mawr, Haverford, and Swarthmore.

The office of The Representative to the Tri-College Consortium may be held by up to two people. These may be any student majoring or minoring at either Haverford or Swarthmore campus. The duties of the Haverford Representative(s) shall include:

1. Attending Haverford College Student Council meetings at the discretion of the office-holder and at the request of the Assembly. Occasions on which the student attends Student Council meetings instead of Representative Council shall not be counted as absences from Representative Council.
2. Communicating with the Haverford Students' Council and Swarthmore Student Government Organization (SCCS) in an effort to increase collaboration among the three schools, as well as represent the needs of students at Bryn Mawr to its Consortium members.
3. To whatever degree possible, directly attend any SGA meetings at Swarthmore as requested by the Representative Council or Assembly. If this is impossible, the student may appoint a proxy to attend.
4. Voting in the Representative Council votes, attending all SGA meetings (with the above exception), and participating in achieving Representative Council's long- and short-term goals.

Subsection F: Independent Major Representative

The offices of Independent Major Representative may be held by two people at any one time. The Independent Major Representative is appointed as a junior, and this role is a two year commitment; as a junior, this person will work with the previously appointed IMR, and will tutor the next IMR as a senior. They should be an active member of campus and have knowledge of many departments.

The duties of the Independent Major Representative will include:

1. Organizing an email list of all Independent Majors as each semester begins.
2. Calling a meeting each semester with all Independent Majors to discuss their needs on campus and how best to represent their concerns to SGA.
3. Helping students with the Independent Major application process.
4. Helping advise Independent Major students in what courses to take.
5. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Subsection G: McBride Representative(s)

The Office of the McBride Representative may be held by two people. If there are two people holding office, only one Representative is required to be present at meetings of the Representative Council. The duties of the McBride Representative(s) shall include:

1. Being responsible for the representation of the McBride Scholar Members at each meeting of the Representative Council and being the liaison between the Assembly, the McBride Scholar Members, and SGA.
2. Calling and presiding at all meetings of the McBride Scholar Members. The McBride Representative(s) must call at least one such meeting each semester of the academic term.
3. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Subsection H: Off-Campus Representative(s)

The Off-Campus Representative(s) work to represent the concerns of non-resident members of SGA, including commuter students and students residing at Haverford.

The office of the Off-Campus Representative may be held by up to two people. If there are two people holding office, only one Representative is required to be present at meetings of the Representative Council. **A Bryn Mawr student residing at Haverford may not hold this position on their own (except in the case that no other students run), but may co-hold this position.** The duties of the Off-Campus Representative(s) include:

1. Being responsible for the representation of the non-resident members of SGA at each meeting of the Representative Council and being responsible for communication between the Assembly and the non-resident members of SGA.
2. **Acting as a support system for** non-resident members of SGA, **including students residing at Haverford.**
3. Calling a meeting of all non-resident students at least once per semester, **much in the way a dorm president would call a meeting.**
4. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Subsection I: Pensby Center Representative

The office of Pensby Center Representative may be held by only one person.

The duties of the Pensby Center Representative shall include:

1. Serving as a liaison between the Office of Intercultural Affairs and the Assembly.
2. Spending at least one hour every two weeks in conversation with the full time and/or student staff of the Pensby Center.
3. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Subsection J: Representative(s) to the Faculty

The office of Representative to the Faculty may be held by up to two people. The duties of the Representative(s) to the Faculty shall include:

1. **Attending each Faculty meeting** and **representing SGA** at each meeting of the Faculty.

2. Being responsible for communication between the Faculty and its committees and the Assembly.
3. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Subsection K: Transfer Representative

The Transfer Representative works to represent the concerns of Transfer students on campus.

The offices of Transfer Representative may be held by one person at any one time.

The duties of the Transfer Representative will include:

1. Representing the concerns of Transfer students on campus.
2. Keeping an email list of Transfer students and holding a meeting once per semester aimed towards easing transition.
3. Working to create support networks for Transfer students on campus.
4. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Resolution E: Committee Establishment Amendment

Presented by: Elle Thompson and Maia Tsalik (The Constitution Review Committee Heads)

Summary: The Constitution Review Committee establishes the existence of longstanding Committees not formalized by the Constitution as well as revising the descriptions of extant Committees to the specifications of current Committee members.

This amendment applies to the following portion of Representative Council:

A. Heads of Committees

- a. **The Access Services Committee** (Led by elected role of Access Services Representative)
- b. *The Bryn Mawr Concert Series Committee*
- c. *The Committee on Institutional Memory (Led by elected role of the SGA Archivist)*
- d. *The Conflict Resolution Committee*
- e. *The Constitutional Review Committee*
- f. *The Elections Board (Led by Election Heads)*
- g. *The Film Series Committee*
- h. *The Financial Aid Advisory Board*
- i. *The Gender Inclusion Committee*
- j. *The Health Center Advisory Board (Led by internally-elected Heads)*
- k. *The Outreach and Communications Committee*
- l. *The Plenary Committee*
- m. *The Seven Siblings Committee*
- n. *The Social Committee*
- o. *The S.TEAM Committee*
- p. *The Student Curriculum Committee*
- q. *The Student Finance Committee*
- r. *The SGA Web Design Committee*

B. Heads of Councils

- a. *The Campus Safety Council (Led by internally-elected Campus Safety Committee)*
- b. *The Green Ambassadors Council (Led by internally-elected Campus Greening Head)*
- c. **The Major Council (Led by internally-elected Major Council Head)**
- d. *The Residence Council (Led by internally-elected Major Council Head)*
- e. **The Traditions Council (Led by elected role of Traditions Mistexes)**

Whereas, Committees have often not functioned in the past few years, and the SGA EBoard seeks to work to rebuild its past structures;

Whereas, Committees and Councils serve as an important part of Bryn Mawr;

Whereas, the current Constitution contains bios for some Committees, but not all;

Be it resolved, that the Constitution will include descriptions for every extant committee, based off both information on the SGA website and direct contact made with each committee.

Be it resolved, improvements have been made to the following Committee bios, via contact with their committees:

- The Bryn Mawr Concert Series
- The Constitutional Review Committee
- The Elections Board (led by Head of the Elections Board)
- The Plenary Committee
- The Social Committee [*only implied to exist by constitution*]

Be it resolved, the existence of the following extant Committees and their Committee Head's presence on the Representative Council are formalized:

- Access Services Committee
- The Conflict Resolution Committee (created 2014, revitalizing currently)
- The Film Series Committee (known to be extant 3+ years)
- The Financial Aid Advisory Board
- The Gender Inclusion Committee (known to be extant 3+ years)
- The Health Center Advisory Board (known to be extant 3+ years)
- The Outreach and Communications Committee
- The Seven Siblings Committee (known to be extant 3+ years)
- The S.TEAM

Be it resolved, the Committee bios left unchanged are as follows:

- Appointments Committee (Section 2)
- The Student Finance Committee (Section 18)
- The Residence Council (Section 22)

Be it resolved, the Committee bios addressed by other amendments are as follows:

- The Access Services Committee (Section 3)
- The Committee on Institutional Memory (led by the SGA Archivist) (Section 5)
- The Major Council (Section 21)
- The Student Curriculum Council (Section 23)
- The Campus Safety Council, Green Ambassador's Council, and Residence Council (Sections 19, 20, and 25)

Be it resolved, that these descriptions are written to follow a similar format to the SGA website descriptions, so the duty list may remain consistent across platforms.

Be it resolved, these descriptions wherever possible include explicit lists of duties for both Committee Members and Committee Heads for ease of delegation.

Committee on Institutional Memory

Whereas, the Committee on Institutional Memory is listed on SGA's website to involve a role for a Web Specialist or Designer;

Whereas, an additional SGA Web Designer is currently extant;

Be it resolved, the role of SGA Web Designer will become a co-held and formal role on the Committee on Institutional Memory.

Be it resolved, the current SGA Web Designer will work closely with the Committee on Institutional Memory.

Be it resolved, the SGA Committee on Institutional Memory's description will be updated with information as per the SGA website.

Social Justice Taskforce

Whereas, equity and antiracism at Bryn Mawr serve as important community values and values of the SGA, and issues of racism, antisemitism, and transphobia on campus are historic and far-reaching, and the Social Justice Taskforce is already extant;

Be it resolved, the Social Justice Taskforce Council is formalized.

Access Services

Whereas, disabled students on Bryn Mawr Campus have historically faced challenges with Access Services, as emphasized by the creation of zines in spring 2020 as well as demands in the fall 2020 strike;

Whereas, the role of Access Services Representative is a large job with a significant number of responsibilities;

Be it resolved, the position of Access Services Representative will be made the head of the new formalized Access Services Committee.

Be it resolved, the current Access Services Representative will become the Head of the Access Services Committee. The Access Services Committee will continue to be led by the elected Access Services Rep. Guidelines through Rep-co will be updated to reflect this.

Old Text

See Article V Section XIII for Committee on Institutional Memory

See Article IV Subsection Q for SGA Archivist

See Article VI Section XII for The Bryn Mawr Concert Series

See Article VI Section XIV for Constitution Review Committee

See Article VI Section VII for Elections Board

See Article VI Section X for Plenary Committee

Film Series Committee indicated in Leadership of 2022-2023 Section 2

Financial Aid Advisory Board indicated in Leadership of 2022-2023 Section 2

Gender Inclusion Committee indicated in Leadership of 2022-2023 Section 2

Health Center Advisory Board indicated in Leadership of 2022-2023 Section 2

Outreach and Communications Committee indicated in Leadership of 2022-2023 Section 2

Seven Siblings Committee indicated in Leadership of 2022-2023 Section 2

See Article IV Subsection I for Social Committee

S.TEAM indicated in Leadership of 2022-2023 Section 2

Conflict Resolution Committee indicated in Leadership of 2022-2023 Section 2 and The Bryn Mawr College Honor Code

Social Committee indicated in Leadership of 2022-2023 Section 2

New Text

New Access Services Committee Text:

The Access Services Committee will represent students with access concerns to SGA and serves as liaison between Access Services and SGA to help raise awareness about disabilities concerns and access issues on campus, including with the athletic department, as some individuals who require help are athletes that receive injuries in the middle of a season. The committee is responsible for creating active engagement and discussion among students, staff and faculty.

The duties of the Access Services Committee will include:

1. Holding a meeting each semester to open the floor to students on campus facing accessibility issues.
2. Holding regular meetings with the Coordinator of Access Services to bring forward student concerns.
3. Working closely to support any groups on campus dedicated to helping students facing access issues.

The offices of Access Services Committee Head may be held by two people at any one time. The duties of the The Access Services Committee Head.

1. Guiding and delegating goals of the Committee.
2. Voting in Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Section 4: The Bryn Mawr Concert Series

Subsection A: Purpose, Selection, and Role of the Committee

The Bryn Mawr Concert Series will work to establish performances on campus at the desire of SGA to fill a gap in campus programming. A Bryn Mawr Concert Series Event shall be defined as an event featuring a performing artist brought to campus and funded by the Bryn Mawr Concert Series Fund.

The Appointments Committee shall appoint up to three people to serve on the Bryn Mawr Concert Series Committee, and the voting members of the Bryn Mawr Concert Series shall internally elect three other officers. Voting membership shall be determined by active membership for at least one semester. The position of Bryn Mawr Concert Series Head may be held by up to three people, to be appointed by the Appointments Committee. They must each have served as an officer for at least one semester.

The duties of the members of the Bryn Mawr Concert Series Committee shall include:

1. Performing all tasks as delegated by the Bryn Mawr Concert Series Heads.
2. Attending the weekly general meeting each week.

The duties of the Bryn Mawr Concert Series Heads shall include:

1. Getting in touch with and actively communicate with bands/musicians throughout the concert planning and execution process.
2. Coordinating contract signing.
3. Coordinating PR and publicity.
4. Coordinating space reservation.
5. Researching and maintain a clear budget.
6. Participating in tech set-up
7. Filling out the appropriate paperwork (party forms, etc).
8. Working in hospitality towards the client.
9. Delegating all of these tasks as needed to the Committee.
10. Voting in Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Subsection B: The Bryn Mawr Concert Series Fund

At the end of every semester, the Bryn Mawr Concert Series Head(s) shall create a budget in consultation with the Treasurer, including a list of events with an estimated date, genre, and cost,

to then be approved by the Representative Council. At the beginning of the next semester, the Bryn Mawr Concert Series Head(s) shall present a more finalized schedule to the Representative Council.

The source of funding for the Bryn Mawr Concert Series Fund can be derived from any SGA account at the discretion of the Treasurer, also at the approval of the Representative Council.

The Bryn Mawr Concert Series Head(s) shall be responsible for allocating the Bryn Mawr Concert Series Fund in accordance with their Bylaws to events on campus that fall under the definition of a Bryn Mawr Concert Series Event.

The Bryn Mawr Concert Series Head(s) may co-sponsor Bryn Mawr Concert Series Events with other campus organizations but they will be held solely responsible for the allocation of the Bryn Mawr Concert Series Fund.

Section 5: The Committee on Institutional Memory

The Committee on Institutional Memory shall be responsible for the preservation and utilization of institutional memory in the Representative Council and the SGA. Their goals and priorities include the maintenance of the public SGA Archive.

The Committee shall be headed by the SGA Archivist, and comprised of up to six additional members of the SGA. Members of the Committee shall be appointed by the Appointments Committee in the spring semester; the role of the SGA Archivist is an elected position. At least one member of the Committee shall **serve as the Affinity Group Collaborator and** be responsible for collaborating with Affinity Organizations. At least one member of the Committee shall serve as the **SGA Web Design Specialist**. **These roles may be selected by the Appointments Committee or internally by the club, at the Appointments Committee's purview.**

Duties of general Committee Members shall include:

1. **Updating the public SGA Archive via wordpress.**
2. **Assisting in the collection of oral and written histories from members of the SGA.**
3. **Transcribing historical documents and recordings.**

Duties of the Affinity Group Collaborator shall include:

1. Maintain and update a list of contacts for each affinity organization (i.e.: the email of the historian of the organization).
2. Share primary documents contained in the archive with associated affinity organization(s).
3. Notify affinity organizations when information about them, contained in archived sources, is published on the archive. (i.e.: Historical documents in which the affinity organization is discussed.)
4. Notify affinity organizations when new information about them is published on the archive. (i.e.: The most recent meeting minutes of an SGA meeting, in which a group was mentioned.

Duties of the SGA Web Designer(s) shall include:

1. Developing a familiarity with Wordpress.
2. Keeping in close contact with the Secretary to update and list information on the website where necessary.
3. Updating, formatting, and digitally constructing the public archive of SGA.

The position of SGA Archivist is an elected position, held by only one person. The duties of the SGA Archivist shall include:

1. Calling and presiding over meetings of the Committee on Institutional Memory.
2. Attending meetings of the Representative Council in order to advise on issues relating to SGA. Presenting quarterly reports at Representative Council meetings on their findings that are relevant to current issues and discussions of the Representative Council and greater campus community.
3. Collaborating with the SGA Executive Board and Representative Council to grow institutional memory continuously.
4. Assisting in carrying out the SGA's long- and short-term goals.
5. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Section 6: The Conflict Resolution Committee

The Bryn Mawr College Conflict Resolution Committee (CRC) is an SGA appointed committee that aims to aid students in resolving social issues.

The position of the Conflict Resolution Committee Head shall be held by up to two people as appointed by the Appointments Committee. The Committee shall be made up of no more than six members as appointed by the Appointments Committee.

The duties of members of the Conflict Resolution Committee shall include:

1. Holding meetings with students who bring forth concerns.
2. Mediating conflicts around campus as outlined by internal bylaws.
3. Working with the Honor Board to improve conflict guidelines over time.
4. Working to ensure values of inclusivity and antiracism are built into Committee framework.

The duties of the Conflict Resolution Committee Head(s) shall include:

1. Coordinating training in consultation with the Head of the Honor Board each fall.
2. Coordinating advertisement of the Conflict Resolution Committee, including meeting with the Hall Advisors each fall via ResLife.
3. Scheduling monthly committee meetings.
4. Ensuring confidentiality occurs within all committee meetings and helping guide committee members towards improved mediation skills.
5. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Section 7: The Constitutional Review Committee

The Constitutional Review Committee shall have the responsibility of updating the Constitution to fit the current needs and structures of the Assembly and community at large. The Committee shall submit all changes to the Constitution to the approval of the Representative Council by vote, and if desired, to the approval of SGA by vote at Plenary.

The position of the Constitutional Review Committee Head shall be held by up to two people as appointed by the Appointments Committee. The Committee shall be made up of no more than five members as appointed by the Appointments Committee.

The duties of the Constitutional Review Committee shall include:

1. Meeting with the Executive Board to assess board needs each semester.

2. Meeting each semester to brainstorm ideas for deep-running revisions.
3. Once per year, double-checking that all current Executive Board, Representative, Committee, and Council job descriptions are up to date, and making any necessary clarifications. Meeting directly with the Vice President to ensure all Committees and Councils are still extant and functional.
4. If Committees are not functional, working to improve or clarify any frameworks.
5. Working directly with the Plenary Committee to improve processes and, if wanted, offering to consult on any Constitutional Amendments created by other parties.
6. Working to improve frameworks of inclusivity and antiracism in the future Constitution.

The duties of the Constitutional Review Committee Head(s) shall include:

1. Coordinating all efforts and delegating edits where necessary.
2. Keeping strong connections with the Plenary Committee and SGA E-Board for quick communication.
3. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Section 8: The Elections Board

The Elections Board shall be comprised of five members, one of which will be the Pensby Center Representative, and the other four appointed by the Appointments Committee. The Head of the Elections Board, sometimes referred to as Elections Head, may be held by up to two people, and is an elected position. The Head of Elections Board may appoint one or more assistants if necessary.

The duties of the Elections Board shall include:

1. Supervising publicity for all elected offices at the time of elections.
2. Organizing and running the Candidates' Forum before each set of elections.

The duties of the Head(s) of the Elections Board shall include:

1. Administering SGA's election system, assisted by the members of the Elections Board.
2. Convening, presiding over, and representing the Elections Board.
3. Updating the Elections blog, if extant.
4. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Section 9: The Film Series Committee

The Film Series Committee works to plan the Film Series for the year and facilitate screenings during a few weekends each semester. The Film Series shows 5-7 films each semester on Friday and Saturday nights.

The Film Series Committee shall be comprised of no more than four members from any class year as appointed by the Appointments Committee. The position of the Film Series Head(s) shall be held by up to two people as appointed by the Appointments Committee, each of whom must be current sophomores or juniors. All committee members must check and respond to emails over breaks.

The duties of the Film Series Committee shall include:

1. Helping to select films for each semester.
2. Advertising for the screenings, including posting film fliers around campus.
3. Maintain an Instagram account for the Film Series.

The duties of the Film Series Head shall include:

1. Leading the process of choosing the films which are shown on campus each weekend. The Head must be able to plan far in advance as films are chosen through a distributor at the beginning of each semester.
2. Communicating between Student Activities and film distributor to set up screenings.
3. Working with Mary Beth Horvath and Student Activities to advertise. Delegating any additional advertising each week for the screenings.
4. Holding regular meetings with the committee throughout the semester. Communicating plans and ideas to committee and delegating responsibilities.
5. Stepping in if something goes awry at the screenings.
6. Building or delegating a familiarity with Bryn Mawr's multimedia equipment.
7. Voting in Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Section 10: The Financial Aid Advisory Board

The Financial Aid Advisory Board acts as a liaison between the students and the Financial Aid Office.

The Financial Aid Advisory Board shall be comprised of no more than three members from any class year as appointed by the Appointments Committee. The position of the Financial Aid Advisory Board Head(s) shall be held by up to two additional people as appointed by the Appointments Committee. In order to fulfill the responsibilities of the position the Head must be a self-starter, persistent, good with time management, and able to communicate with multiple parties at one time.

The duties of the Financial Aid Advisory Board shall include:

1. Liasoning between students and the Financial Aid Office.
2. Innovating ways to make the financial aid process easier.
3. Organizing workshops with the Financial Aid Office tailored to answering questions students may have.

The duties of the Head of the Financial Aid Advisory Board shall include:

1. Delegating tasks to their committee.
2. Voting in Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Section 11: The Gender Inclusion Committee

The Gender Inclusion Committee works to maintain an inclusive, welcoming, and safe environment at Bryn Mawr College for students of a wide range of gender identities. An emphasis is placed particularly on students with gender identities that may face more exclusion or are in a minority, such as students who identify as transgender, nonbinary, or may be gender-nonconforming. As understanding of gender evolves, it is the interest of this committee to help Bryn Mawr's administration and student body navigate what it means to be a (Historically) Women's College, and to create a better atmosphere and community on campus for students of all gender identities.

Duties and goals of the Gender Inclusion Committee will include:

1. Creating wider awareness about the broader spectrum of gender identities present on campus among students, staff, and administration.
2. Gauging student interests and concerns regarding Bryn Mawr's policy, language, and actions regarding student gender identity. Reacting appropriately to these concerns and

express student opinion regarding these matters and express concerns to staff and administration

3. Working to ensure that Bryn Mawr policy and language surrounding student gender identity accurately reflects expression of gender in the student body.

The role of the Gender Inclusion Committee head(s) is to guide the entirety of the committee in their mission. Duties of the Head of the Gender Inclusion Committee will include:

1. If applicable, meeting with the other Committee Head to plan for general member meetings and determine goals for the committee.
2. Checking in with committee members to keep everyone organized.
3. When needed, being the source of communication with other Committee Heads and the SGA E-Board, including but not limited to voting as a part of the Representative Council (Rep-Co) and attending Committee Head Meetings.

Section 12: The Health Center Advisory Board

Subsection A: Role and Responsibilities of the HCAB

The Health Center Advisory Board acts as an advisory committee to liaison between the Health & Wellness Center (HWC) and the student body. The board aims not only to serve as a liaison but also as a learning opportunity regarding professional communication, graphic design, workshop/event development, and teamwork.

Duties of the HCAB will include:

1. Meeting with HWC staff monthly.
2. Meeting internally with the student board every week (subject to change based on the needs of the committee).
3. Communicates student experiences and concerns to HWC.
4. Communicating available HWC resources to the student body.
5. Planning campus-wide health-related events and workshops in collaboration with student organizations and campus staff and faculty (ie. Wellness Education Week or WEW in the Spring, and the Vaccination Card Protector decorating event).

The co-heads will consult the HCAB handbook, passed down internally each year, to guide their leadership. The duties of the co-heads will include:

1. Meeting with one HWC staff member from both medical and counseling services, who are assigned by HWC administration depending on the year and availability.

2. At the beginning of the semester, surveying each committee member to understand personal learning goals, campus wellness aims, and semester commitments that they would like to achieve during their participation.
3. At the end of the semester, meeting members to review their experience in HCAB and whether the board met their learning goals.
4. Voting in Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Subsection B: Makeup of the HCAB

The Health Center Advisory Board shall be comprised of:

- A. Up to two co-heads (one a year older than the other to ensure smooth transition)
- B. 1-2 treasurers
- C. 1 secretary
- D. 1 archivist
- E. 3-4 publicity heads
- F. the remaining numbers for WEW spearhead

The committee should reach a maximum total of 13-14 members, with a number of roles subject to change based on the needs of the committee). HCAB co-heads and general members shall be appointed by the Appointments Committee, adhering to interview questions provided by current co-heads. Membership is a two-year commitment, but qualified seniors may still apply.

An internal election run by the co-heads will select the main 4 internal roles (treasurer, secretary, archivist, and publicity) from among the members elected during the second week at the beginning of the academic year; these members hold their position for the remainder of the academic year. New members appointed will be eligible for the WEW spearhead position in the first year, and can only apply for the other main roles in their second year.

Any of the permanent members of the Health Center Advisory Board may be removed after review for continuous misconduct or at their request. In the event that a main member (treasurer, secretary, publicity, archivist) is no longer fit to serve their role on the board, the Head shall appoint the most senior member of the board to fulfill said role. Any of the members of HCAB may choose to withdraw from the group so long as every main role is fulfilled, and only after meeting and working with co-heads in developing ways to best involve them given their capacity.

Section 13: The Outreach and Communications Committee

The Outreach and Communications Committee assists the SGA executive board and committees in event planning, marketing, and advertising events.

The Outreach and Communications Committee shall be comprised of no more than three members from any class year as appointed by the Appointments Committee. The position of the Outreach and Communications Committee Head(s) shall be held by up to two people as appointed by the Appointments Committee.

The duties of the Outreach and Communications Committee shall include:

1. Run the SGA Instagram and any other social media platforms.
2. Assisting in event planning.
3. Help in organizational branding.
4. Notify staff members about SGA activity.
5. Write any blogs as called for or helpful in the position.

The duties of the Outreach and Communications Head(s) shall include:

1. Communicating with groups on campus when questions of are raised.
2. Ensuring other committee Heads are aware of the committee's willingness to assist in advertising.
3. Working to improve frameworks for SGA outreach.
4. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Section 14: The Plenary Committee

The Plenary Committee works to organize and manage successful Plenaries once per semester.

The Plenary Committee should be comprised of up to six members from all classes: up to two Plenary Committee Heads, and four committee members, each appointed by the Appointments Committee. All members must be available to attend both plenaries, and the Plenary Committee shall be appointed no later than three months before the date set for Plenary. The member of the SGA EBoard working as the Plenary coordinator each academic year may participate in the Plenary Committee in an advisory capacity.

The duties of the Plenary Committee shall include:

1. Organize and conduct Plenary as per guidelines.
2. Informing the student body about Plenary (explaining what Plenary is and what Plenary has done in the past).
3. Designing and ordering Plenary t-shirts if student interest in these is at a level deemed reasonable by the Plenary committee and SGA EBoard.
4. Advertising and publicizing Plenary, including its date, location, resolutions, and results.
5. Hosting multiple Plenary writing workshops before each Plenary to guide students in their resolution writing process. In these workshops, members will give a presentation on the structure and writing of resolutions and answer resolution writers' questions and concerns.
6. Meeting directly with resolution writers in order to help writers edit their resolutions before they are submitted to a Representative Council vote and later, Plenary.
7. Connecting resolution writers to the relevant staff, administration, committees, or students that can best help them in enacting the actionable changes they propose in their resolutions. Communicating with the Constitution Review Committee about any major proposed changes to the Constitution so the Committee may choose to reach out to those students.
8. Attending each plenary.
9. Toward the end of the academic year, reviewing the progress and success of that year's two Plenaries and making recommendations to Representative Council for the following year.

The duties of the Plenary Committee Head(s) shall include:

1. Acting as primary contact for resolution writers, SGA members, and the student body who have questions regarding the resolution writing process, what Plenary is, and other Plenary-related questions.
2. Communicating with the EBoard-Plenary coordinator about Plenary t-shirts; Representative Council's voting; and Plenary's date, time, and location.
3. Sending emails, or delegating the sending of emails, about Plenary workshops, including the times, dates, and locations of these events; advertisements for plenary; and encouraging the student body to vote to reach quorum.
4. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Section 15: The Seven Siblings Committee

The Seven Siblings Committee will work with the Seven Siblings Representatives from other colleges in preparation for upcoming Seven Siblings Conferences and events. This committee should be made up of motivated, creative individuals with good organisational skills, good skills working in a team, and experience or desire to gain experience planning large events.

The duties of the Seven Siblings Committee shall include:

1. Assist in planning logistics and brainstorming ideas relating to the Seven Siblings Conference in Fall or Spring semester. Attending any Seven Siblings Conferences possible.
2. Planning events and/or social opportunities for students amongst Seven Siblings colleges beyond the Seven Siblings Conference.
3. Building sustained connections between students at Bryn Mawr College and other Seven Sibling colleges.

The duties of the Seven Siblings Committee Head shall include:

1. Working together with Seven Siblings Representatives from Bryn Mawr College and other colleges.
2. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Section 16: The Social Committee

The Social Committee shall consist of five to seven members from any year as appointed by the Appointments Committee. The role of Head of the Social Committee may be held by up to two people.

The duties of the members of the Social Committee shall include:

1. Helping the dorm presidents with the planning, organization and advertising of larger campus parties, specifically the four major social events of Halloween, East/West, Winter Formal, and St. Patrick's.
2. Organizing, implementing and facilitating a campus wide student event calendar.
3. Continuing campus conversations about alcohol in addition to identifying what social problems exist in the community, and how we can go about solving them as a community.

4. For every committee member, working at a minimum of one major event/party each semester.

The duties of the Head(s) of Social Committee shall include:

1. Organizing and facilitating campus-wide programming, including delegating tasks. Leading the organization of the campus wide calendar.
2. Calling and presiding over meetings of the committee.
3. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Section 17: The Social Justice Taskforce Council

The Social Justice Taskforce Council shall consist of at least six members. The Student Curriculum Council shall internally elect one Head.

The duties of the Social Justice Taskforce Council shall include:

1. Considering and acting on all Social Justice related issues either as selected by their purview or as delegated to them by the Chair of Social Justice and Equity.

The duties of the Head of the Social Justice Taskforce Council shall include:

1. Calling meetings of the Social Justice Taskforce Council.
2. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Section 18: The S.TEAM

The purpose of the S.TEAM committee is to collect students representing interests from each STEM major, discuss issues, formulate solutions, and seek to implement changes through the appropriate channels.

Positions on this committee will include two Co-Heads, who may also serve as Liaisons or Major Reps; up to two Q Center Liaison(s); a CEC Liaison; and Major Representatives from Geology, Physics, Biology, Biochemistry, Chemistry, Mathematics, Engineering, and Computer Science. Physics and Engineering can be combined and Biochemistry can be a shared responsibility between Bio and Chem.

The role of the Major Representatives shall include:

1. At the beginning of each quarter, holding “town hall” meeting for each major to bring to light major-specific issues, events, and progress. At the end of each Major Rep Presentation, there will be a few minutes of suggestions regarding starting points as well as questions/comments from other Major Reps and Liaisons. The results of this meeting will be a list of “problem areas” to be resolved and discussed in future Solutions Meetings.
2. Holding, on a weekly or bi-weekly basis, Solutions Meetings that focus on specific problem areas, discussing the problem areas in relation to a few majors and brainstorming solutions, based on other Reps’/Liaisons’ knowledge and experiences.
3. At the beginning of each of these meetings, Major Representatives will check in with their progress in solving their own major-specific issues.
4. Surveying students within major about positive and negative aspects of their experiences, developing an understanding of problem areas, preparing short verbal presentations to advocate for these topics, and consulting necessary administrators, faculty, staff, committee members, etc about how to implement solutions.

The role of the S.TEAM Liasons shall include:

1. If the Q Center Liaison, coordinating with and survey math and STEM students about their experiences with the Q center, communicating with the Q Center to find out the resources they have and still need, gaining an understanding of need areas, following up with appropriate groups based on meeting proceedings. Ideally, meeting with Q Center employees once per week.
2. If the CEC, communicating Major Rep and career development-related issues to CEC help formulate solutions, providing insight into inner workings of CEC for other Committee representatives, and following up with all relevant groups based on meeting proceedings. Ideally, meet with CEC once per week.

The role of the S.TEAM Co-Heads shall include:

1. Running and facilitating meetings. Record notes at each Town Hall.
2. Prioritizing meeting topics and determining the order of each Solutions Meeting.
3. Following up with Major Representatives and Liaisons to ensure there are multiple topics that can be discussed on a given day
4. Seeking new appointees if the need arises.
5. Taking attendance.

Resolution F: Executive Board Job Description Update Amendment

Presented by: Elle Thompson and Maia Tsalik (The Constitution Review Committee Heads)

Summary: Change to new Article III, Section 1, Subsections C → G. Updating the job descriptions of the SGA Executive Board, which are outdated and incomplete

Whereas, the Executive Board job descriptions have not been updated in several years;

Whereas, the Executive Board seeks to revitalize these positions;

Whereas, the Constitution should be able to act as a guiding source for the tasks associated with every given position;

Be it resolved, the Vice President bio is updated to include the following new tasks:

1. Checking in with the members of Representative Council at least once per semester to ensure they are performing their duties as set forth by the Constitution.
2. Ensuring all Committee heads have access to the Committees Drive.

And to include the following clarification:

1. Overseeing and updating Appointment descriptions on the SGA website towards the end of the Vice President's term.

Be it resolved, the Treasurer bio is updated to include the following new task:

1. Attending the Undergraduate Liaison meeting and Finance Committee meeting with the Board of Trustees.

Be it resolved, the Secretary bio is updated to include the following new tasks:

1. Keeping minutes, attendance, and time of all meetings of SGA. Making the minutes and presentation slides accessible after weekly SGA meetings.
2. Working closely with the SGA Web Design Committee to keep the website or other means of distributing information up to date. Maintaining the SGA Drive, including reformatting constitution for comprehensibility in collaboration with Constitutional Review Committee.

And to include the following clarifications:

1. Giving notice via email of all SGA and open Assembly meetings, as well as sending any correspondence as directed by the President.
2. Keeping the necessary records of the Representative Council, including resignations, and keeping a current list of Assembly members.

3. Upholding the Attendance Policy at SGA meetings as per the Bylaws.

Be it resolved, the Head of Social Justice and Equity bio is updated to include mentions of the following tasks:

1. Working with AMO leaders in preparation for Night Market. Coordinating a semesterly or quarterly meeting with all AMOs.
2. Meeting with the Equity Chair and History Advisory Committee.
3. Working with the E-Board and relevant AMO leaders and Committee Heads to spearhead events such as Black History Month and Strike 101.

And to include the following clarification:

1. Acting as a liaison between the Community Diversity Advocates and the assembly.

Be it resolved, the Head of the Honor Code bio is updated to cut the following task, which has been redistributed to the Secretary with consent of the current Secretary:

1. Making the presentation slides accessible at weekly SGA meetings.

Be it resolved, the Treasurer bio is updated to cut the following task, which has been redistributed to the Secretary with consent of the current Secretary:

1. The Treasurer shall keep time at all meetings of SGA.

Old Text

New Text

Subsection C: The Vice-President of SGA

The Office of the Vice-President may be held by only one person at any one time. The duties of the Vice-President shall include:

1. Make themselves available for questions regarding the appointments process in April and September (and optionally in November).
2. Establishing interview times for applicants during appointments rounds; interviewing applicants in person or on video chat.
3. Conducting midterm check-in meetings or reviews with committee heads.
4. Running monthly meetings with the committee heads to create collaboration between heads.
5. Overseeing and updating Appointment descriptions on the SGA website towards the end of the Vice President's term.
6. Checking in with the members of Representative Council at least once per semester to ensure they are performing their duties as set forth by the Constitution.
7. Scheduling meetings with any appointed student who does not respond to three emails checking in about the progress of the committee or board, to discuss the individual's position and the future of the committee or board. If the appointed student does not

respond to this request, they will be removed from the position and the position will be reappointed during the next round of appointments.

8. Ensuring appointed students are aware of the resources they have at their disposal, including leadership workshops, on-campus resources, and SGA Budgeting.
9. Ensuring all Committee heads have access to the Committees Drive.
10. Being a member of the Executive Board and attending weekly E-Board meetings.

Subsection D: The Treasurer(s) of SGA

The position of Treasurer(s) of SGA may either be held by a single person or co-held by two.

The duties of the Treasurer(s) of SGA shall include:

1. Overseeing the SGA budget and keeping track of SGA account activities. Administering the funds of SGA and serving as its adviser in financial matters.
2. Calling and presiding over meetings of the Student Finance Committee, and representing them when called to do so. The Treasurer(s) must also offer training and supervision to SFC members.
3. Ensures that all SGA funded events are free to all SGA members. The Treasurer(s) shall offer support, help, and advice to club leaders in dealing with financial matters.
4. Hosting Budget Workshops for the student body prior to accepting and reviewing budget requests.
5. Reviewing and auditing the budgets of every club or committee which receives SGA Common Treasury Funds.
6. Allocating SGA budgetary funds to student activities. Assigning budgets such as club budgets, special event budget, residential life budget, Plenary budget, etc.
7. Weekly, working with the Finance Committee to submit reimbursement requests from clubs/students to accounts payable.
8. Working closely with officers from Student Activities, Controller's office, the Board of Trustees to deal with financial matters.
9. Calling a meeting of the financial officers of any and all campus organizations when necessary.
10. Attending the Undergraduate Liaison meeting and Finance Committee meeting with the Board of Trustees.
11. Being a member of the Executive Board, attending weekly E-Board meetings, and holding an office hour.

Subsection E: The Secretary of SGA

The Office of Secretary may be held by only one person at any one time. The duties of the Secretary shall include:

1. Giving notice via email of all SGA and open Assembly meetings, as well as sending any correspondence as directed by the President.

2. Keeping minutes, attendance, and time of all meetings of SGA. Making the minutes and presentation slides accessible after weekly SGA meetings.
3. Keeping the necessary records of the Representative Council, including resignations, and keeping a current list of Assembly members.
4. Setting the Agenda of the Representative Council meetings.
5. Upholding the Attendance Policy at SGA meetings as per the Bylaws.
6. Appointing an assistant if necessary.
7. Being an expert on the Constitution and meeting procedures.
8. Working closely with the Committee on Institutional Memory's Web Designer to keep the website or other means of distributing information up to date. Maintaining the SGA Drive, including reformatting constitution for comprehensibility in collaboration with Constitutional Review Committee.
9. Being a member of the Executive Board and attending weekly E-Board meetings.

Subsection F: The Head of the Honor Board

The Office of the Head of the Honor Board may be held by only one person at any one time.

The duties of the Head of the Honor Board shall include:

1. Calling and presiding over meetings of the Social and Academic Honor Boards. The Head of the Honor Board shall direct the consideration of cases arising from the possible violation of the Honor Code.
2. Administering an arbitrary selection of the four rotating members of the Social Honor Board.
3. Organizing the Academic and Social Honor Code orientations for first-years during customs week.
4. Attending, upon invitation, faculty meetings to discuss the Academic Honor Code and how it relates to professors.
5. Attending, upon invitation, Residence Council meetings to discuss Social Honor Code concerns.
6. Overseeing a committee of 8 students that shall comprise the Honor Board.
7. Having the responsibility to make known to SGA the procedures and decisions of the Honor Board, as well as the Academic and Social Resolutions, in the form of anonymous abstracts. These abstracts shall be written shortly after resolution is reached and shall be released as prescribed by the Honor Code.
8. Being a member of the Executive Board and attending weekly E-Board meetings.

Subsection G: The Chair of Social Justice and Equity

The Chair of the Social Justice and Equity Committee may be held by only one person at any one time. The duties of the Chair of Social Justice and Equity shall include:

1. Serving as a liaison between the Pensby Center and the Representative Council.

2. Spending at least one hour every two weeks in conversation with the full time and/or student staff of the Pensby Center.
3. Acting as a liaison between the **Community Diversity Advocates** and the assembly.
4. Guiding the Executive Board and the Representative Council towards wider goals of diversity and inclusion.
5. Presenting briefly every semester on the various talks, panels, and discussion groups that they convened including topic, number of participants, and ideas on how to build on this work in.
6. **Working with AMO leaders in preparation for Night Market. Coordinating a semesterly or quarterly meeting with all AMOs.**
7. **Meeting with the Equity Chair and History Advisory Committee.**
8. **Working with the E-Board and relevant AMO leaders and Committee Heads to spearhead events such as Black History Month and Strike 101.**
Voting in the Representative Council meetings and participating in achieving Representative Council's long- and short-term goals. **Being a member of the Executive Board and attending weekly E-Board meetings.**

Resolution G: Modification of Haverford Representative to ‘Tri-Co Representative’ and Modifications to Off-Campus Representative

Presented by: Elle Thompson and Maia Tsalik (The Constitution Review Committee Heads)

Summary: The Constitution Review Committee proposes modifications to Article IV, Section 3, Subsections E and H, to establish a Tri-Co Representative and have the Off-Campus Representative work to represent any students living at Haverford as well.

Whereas, SGA has lacked a Haverford rep for several years, as the position has on the website called for a student living at Haverford to hold the position and exchanges with students living at the other college are increasingly rare;

Whereas, the position of ‘Haverford Representative’ is important in creating conversation between the two schools.

Be it resolved, the position of Haverford Representative is changed to Tri-Co Representative.

Be it resolved, the job of communicating with students living at Haverford is incorporated into the role of the Off-Campus Representative, and Haverford-residing students are represented by the Off-Campus Representative.

Be it resolved, the position of the Tri-Co Representative is edited to focus on communicating with the Haverford and Swarthmore SGAs.

Be it resolved, the position of the Tri-Co Representative can now be held not just by a student who lives at Haverford, but by any student majoring or minoring at either Haverford or Swarthmore campus.

Old Text

New Text

Subsection E: The Representative to the Tri-College Consortium

The Representative to the Tri-College Consortium works to improve communications between the SGA boards of Bryn Mawr, Haverford, and Swarthmore.

The office of The Representative to the Tri-College Consortium may be held by up to two people. These may be any student majoring or minoring at either Haverford or Swarthmore campus. The duties of the Haverford Representative(s) shall include:

1. Attending Haverford College Student Council meetings at the discretion of the office-holder and at the request of the Assembly. Occasions on which the student attends Student Council meetings instead of Representative Council shall not be counted as absences from Representative Council.
2. Communicating with the Haverford Students' Council and Swarthmore Student Government Organization (SCCS) in an effort to increase collaboration among the three schools, as well as represent the needs of students at Bryn Mawr to its Consortium members.
3. To whatever degree possible, directly attend any SGA meetings at Swarthmore as requested by the Representative Council or Assembly. If this is impossible, the student may appoint a proxy to attend.
4. Voting in the Representative Council votes, attending all SGA meetings (with the above exception), and participating in achieving Representative Council's long- and short-term goals.

Subsection H: Off-Campus Representative(s)

The Off-Campus Representative(s) work to represent the concerns of non-resident members of SGA, including commuter students and students residing at Haverford.

The office of the Off-Campus Representative may be held by up to two people. A Bryn Mawr student residing at Haverford may not hold this position on their own (except in the case that no other students run), but may co-hold this position. The duties of the Off-Campus Representative(s) include:

1. Representing the non-resident members of SGA at each meeting of the Representative Council and being responsible for communication between the Assembly and the non-resident members of SGA.
2. Acting as a support system for non-resident members of SGA, including students residing at Haverford.
3. Calling a meeting of all non-resident students at least once per semester, much in the way a dorm president would call a meeting.
4. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Resolution H: Reestablishment of the Major Council and Reworking of the Student Curriculum Committee

Presented by: Elle Thompson and Maia Tsalik (The Constitution Review Committee Heads)

Summary: The Constitution Review Committee reestablishes the extant Major Council and recommends that the Student Curriculum Committee work with the major council.

Whereas, in past years issues of both departmental racism and bigotry, as well as departmental disorganization, have often occurred;

Whereas, Major Representatives currently have no formal networks of communication, and (in the awareness and experience of the writers of this resolution) little to no current communication;

Whereas, this means single Departments may face issues other Departments are unaware of, and no group stand can be coordinated across departments;

Whereas, issues within student curriculum and departments are difficult to solve without strong networks of communication and community support;

Whereas, it is important for Bryn Mawr's growth that each department's unique challenges may be heard and represented by and to the student body;

Whereas, student proctoring of self-scheduled exams has in past years been a major problem, as student volunteers have been hard to come by;

Be it resolved, the Major Council is reestablished.

Be it resolved, the Student Curriculum Council and Major Council will work closely with one another.

Be it resolved, the amendment recommends Student Curriculum Council officers be elected from each dorm, as per the Constitution and historical precedent.

Former Major Council Committee Text:

[Major Council and Student Curric Co]

New Major Council Text:

The Major Council shall consist of one **Major Council Delegate from** each of the academic departments of the Undergraduate School of Bryn Mawr College. The Major Council shall elect from its body up to two members to serve as its Head(s).

Major Representatives are responsible for either becoming or selecting a Major Council Delegate. If a Major Representative does not have the time to attend Major Council meetings, they must appoint a permanent proxy, henceforth known as a Major Council Delegate. The internally elected Head(s) of the Major Council will follow up with any Majors who have not provided a delegate to plan next steps.

The Major Council's duties shall include:

1. Reviewing all curriculum issues as they pertain to specific major departments. Making suggestions as they see fit to the appropriate bodies.
2. Providing student input on departmental decisions.
3. Assisting the Faculty in academic considerations.
4. **Attending as many regular meetings as possible as scheduled by the Head. Reporting to the Major Council any general concerns with regards to their Major.**

The duties of the Major Council Head(s) shall include:

1. **Acting as a representative to the Student-Faculty Curriculum Committee.**
2. **Holding meetings once per month or as needed to ensure concerns of all Majors are able to be heard. Opening networks of communications between Majors via a group chat or email list.**
3. **Ensuring Delegates of all Majors are participants in the council.**
4. **Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.**

New Student Curriculum Council Text

The Student Curriculum **Council** shall consist of no more than two members elected from each residence hall. The Student Curriculum **Council** shall internally elect **two** Heads of the Student Curriculum **Council**.

The duties of the Student Curriculum **Council** shall include:

1. **Considering and acting** on all problems relating to curriculum that are within their purview.
2. **Collaborating with the Major Council to gain insight into issues faced by each Major, and work to collaboratively solve general curriculum issues.**
3. **Collaborating with** the Honor Board to organize the proctoring system during final exams.

4. Recruiting proctors for self-scheduled final examinations. The Honor Board shall be responsible for revising and distributing the Honor Code rules for taking proctored exams during exam period.

The duties of the Heads of the Student Curriculum Council shall include:

1. Scheduling general board meetings.
2. Working with the Council to elect three students to serve on the Student-Faculty Curriculum Committee.
3. Voting in the Representative Council votes, attending all SGA meetings, and participating in achieving Representative Council's long- and short-term goals.

Resolution: Paying the SGA Executive Board

Presented by the 2022-2023 SGA Executive Board, adapted from a resolution presented at Spring 2017 Plenary

Ananya Hindocha, Desiree Bagot, Bryn Osborne, Catherine Fu, Lola Rodrigues, Fatmata Sesay, Carlee Warfield

Summary: Executive Board positions on SGA are not currently paid. Due to the intensive number of hours necessary to fulfill the duties of these positions, those who cannot afford to spend unpaid hours on these positions cannot run for them. This means that the Executive Board positions are not accessible to the entire undergraduate student body. In an effort to make SGA an inclusive space that is representative of the Bryn Mawr community, we want to make these positions paid through the SGA budget.

Whereas, the fulfillment of the duties outlined for the members of the Executive Board in the Constitution is dependent upon the number of hours they can spend on SGA.

Whereas, each E-Board position oversees constitutional responsibilities, attends weekly SGA Assembly meetings, and works with administration, in addition to hosting office hours and attending various meetings.

Whereas, SGA positions require each Executive Board member to practice social and intellectual competency, requiring a certain level of leadership and transparency.

Whereas, past students have been unable to run for the Executive Board due to the number of hours the positions require from their position holders on a weekly basis.

Whereas, this has disproportionately affected students who depend on student employment, making the Executive Board only accessible to students who can afford to forgo pay.

Whereas, SGA is made inaccessible and not fully representative of the student body since only a subsection of the student body can afford to fully devote their time to an Executive Board position.

Whereas, paying the SGA Executive Board would bring the Bryn Mawr SGA in line with the majority of other American colleges, as more than 77% of student government officers in the U.S. are paid¹

¹ "SG Salary Survey." *American Student Government Association*, <https://www.asgaonline.com/asga/sg-salary-survey>.

Whereas, paying the SGA Executive Board would bring the Bryn Mawr SGA in line with the other Seven Sisters colleges, as Barnard, Vassar, and Wellesley colleges all pay their Executive board members.

Whereas, if the proposed stipend below is passed, it will amount to approximately 2% percent of the semester SGA budget allocated to student activities.

Whereas, for the following positions to be paid, the Executive Board is working with Mia Harvey, Student Engagement Coordinator and Advisor to all clubs on campus, in addition to other members of staff and the administration, as deemed necessary, to ensure that correct steps are being taken to develop job descriptions and hourly rates for the Executive Board.

Be it resolved, that the Executive Board will be paid a set stipend every semester that will be funded through the SGA Budget. As per current policy, the budget will be approved by the Representative Council at an open SGA Assembly meeting. However, the proposed stipend amount of the Executive Board will not be enacted until the student body votes on it at Fall Plenary.

Be it resolved, that these will be considered Level I positions under student-employment guidelines. Any raises to Level I position wages will be applied to Executive board members.

Be it resolved, that each Executive Board member will be paid for 5 hours of SGA-related work per week during the academic year.

Be it resolved, that these are academic year-only positions and any summer work is done on a volunteer basis.

Be it resolved, that if the stipend amount is reduced or rejected by the student body at Plenary, funds will be reallocated to student activities and clubs through the SGA semesterly budgeting process

Appendix:

Job Descriptions

President:

1. Acts as a liaison between the undergraduate student body and the Bryn Mawr Administration.
2. Meets with the President of the College and the Dean of the Undergraduate College once a month to relay student body concerns.
3. Presides over weekly SGA meetings, meeting with the Representative Council, and meetings with the Executive Board.

4. Oversees the Executive Board and works with them to delegate tasks and set an agenda for SGA.
5. Attends various administrative meetings (including Board of Trustee meetings), and advises people on all matters related to SGA.
6. In charge of organizing Plenary and ensuring that the event takes place once a semester.
7. Holds accessible office hours biweekly and by appointment.

The Vice-President of SGA

The Office of the Vice-President may be held by only one person at any one time. The duties of the Vice-President shall include:

1. Make themselves available for questions regarding the appointments process in April and September (and optionally in November).
2. Establishing interview times for applicants during appointments rounds; interviewing applicants in person or on video chat.
3. Conducting midterm check-in meetings or reviews with committee heads.
4. Running monthly meetings with the committee heads to create collaboration between heads.
5. Overseeing and updating Appointment descriptions on the SGA website towards the end of the Vice President's term.
6. Checking in with the members of Representative Council at least once per semester to ensure they are performing their duties as set forth by the Constitution.
7. Scheduling meetings with any appointed student who does not respond to three emails checking in about the progress of the committee or board, to discuss the individual's position and the future of the committee or board. If the appointed student does not respond to this request, they will be removed from the position and the position will be reappointed during the next round of appointments.
8. Ensuring appointed students are aware of the resources they have at their disposal, including leadership workshops, on-campus resources, and SGA Budgeting.
9. Ensuring all Committee heads have access to the Committees Drive.
10. Being a member of the Executive Board and attending weekly E-Board meetings.

Secretary:

The Office of Secretary may be held by only one person at any one time. The duties of the Secretary shall include:

1. Giving notice via email of all SGA and open Assembly meetings, as well as sending any correspondence as directed by the President.
2. Keeping minutes, attendance, and time of all meetings of SGA. Making the minutes and presentation slides accessible after weekly SGA meetings.

3. Keeping the necessary records of the Representative Council, including resignations, and keeping a current list of Assembly members.
4. Setting the Agenda of the Representative Council meetings.
5. Upholding the Attendance Policy at SGA meetings as per the Bylaws.
6. Appointing an assistant if necessary.
7. Being an expert on the Constitution and meeting procedures.
8. Working closely with the Committee on Institutional Memory's Web Designer to keep the website or other means of distributing information up to date. Maintaining the SGA Drive, including reformatting constitution for comprehensibility in collaboration with Constitutional Review Committee.
9. Being a member of the Executive Board and attending weekly E-Board meetings.

The Treasurer(s) of SGA

The position of Treasurer(s) of SGA may either be held by a single person or co-held by two.

The duties of the Treasurer(s) of SGA shall include:

1. Overseeing the SGA budget and keeping track of SGA account activities. Administering the funds of SGA and serving as its adviser in financial matters.
2. Calling and presiding over meetings of the Student Finance Committee, and representing them when called to do so. The Treasurer(s) must also offer training and supervision to SFC members.
3. Ensures that all SGA funded events are free to all SGA members. The Treasurer(s) shall offer support, help, and advice to club leaders in dealing with financial matters.
4. Hosting Budget Workshops for the student body prior to accepting and reviewing budget requests.
5. Reviewing and auditing the budgets of every club or committee which receives SGA Common Treasury Funds.
6. Allocating SGA budgetary funds to student activities. Assigning budgets such as club budgets, special event budget, residential life budget, Plenary budget, etc.
7. Weekly, working with the Finance Committee to submit reimbursement requests from clubs/students to accounts payable.
8. Working closely with officers from Student Activities, Controller's office, the Board of Trustees to deal with financial matters.
9. Calling a meeting of the financial officers of any and all campus organizations when necessary.
10. Attending the Undergraduate Liaison meeting and Finance Committee meeting with the Board of Trustees.
11. Being a member of the Executive Board, attending weekly E-Board meetings, and holding an office hour.

The Chair of Social Justice and Equity

The Chair of the Social Justice and Equity Committee may be held by only one person at any one time. The duties of the Chair of Social Justice and Equity shall include:

1. Serving as a liaison between the Pensby Center and the Representative Council.
2. Spending at least one hour every two weeks in conversation with the full time and/or student staff of the Pensby Center.
3. Acting as a liaison between the Community Diversity Advocates and the assembly.
4. Guiding the Executive Board and the Representative Council towards wider goals of diversity and inclusion.
5. Presenting briefly every semester on the various talks, panels, and discussion groups that they convened including topic, number of participants, and ideas on how to build on this work in.
6. Working with AMO leaders in preparation for Night Market. Coordinating a semesterly or quarterly meeting with all AMOs.
7. Meeting with the Equity Chair and History Advisory Committee.
8. Working with the E-Board and relevant AMO leaders and Committee Heads to spearhead events such as Black History Month and Strike 101.
9. Voting in the Representative Council meetings and participating in achieving Representative Council's long- and short-term goals. Being a member of the Executive Board and attending weekly E-Board meetings.

Head of the Honor Board:

1. The Head of the Honor Board shall call and preside at meetings of the Social and Academic Honor Boards. The Head of the Honor Board shall direct the consideration of cases arising from the possible violation of the Honor Code.
2. The Head of the Honor Board shall be responsible for coordinating with the Assistant to the Dean of the College in arranging schedules of professors and students on the Honor Board for hearings
3. The Head of the Honor Board shall administer an arbitrary selection of the four rotating members of the Social Honor Board.
4. The Head of the Honor Board organizes the Academic and Social Honor Code orientations for first-years during customs week.
5. The Head of the Honor Board shall, upon invitation, attend faculty meetings to discuss the Academic Honor Code and how it relates to professors.
6. The Head of the Honor Board shall, upon invitation, attend Residence Council meetings to discuss Social Honor Code concerns.
7. The Head of the Honor Board oversees a committee of 8 students that shall comprise the Honor Board.
8. The Head of the Honor Board shall have the responsibility of orienting new Honor Board members to the Honor Code and hearing procedures

9. The Head of the Honor Board shall have the responsibility to make known to SGA the procedures and decisions of the Honor Board, as well as the Academic and Social Resolutions, in the form of anonymous abstracts. These abstracts shall be written shortly after a resolution is reached and shall be released as prescribed by the Honor Code.
10. The Head of the Honor Board is responsible for regular communication with the Honor Council at Haverford for Bryn Mawr students who have infringed the Haverford Honor Code
11. The Head of the Honor Board is required to meet with Haverford's Honor Council at least once a semester to talk about new ways to orient the Honor Code to students
12. The Head of the Honor Board attends regular (almost) weekly meetings with the Dean of the Undergraduate College to talk about any new case that comes to the Honor Board, whether it goes forward to a hearing or not.
13. The Head of the Honor Board meets with students with impending hearings and their deans to go through the process of an Honor Board hearing before the actual hearing takes place
14. The Head of the Honor Board is a member of the Executive Board.
15. The Head of the Honor Board shall make the PowerPoint slides accessible at weekly SGA meetings.

Limiting the SGA Budgets of Intramural Sports Team

Presented by: The 2022-2023 SGA Executive Board

Ananya Hindocha, Desiree Bagot, Bryn Osborne, Catherine Fu, Lola Rodrigues, Fatmata Sesay, Carlee Warfield

Summary: Many students have voiced concerns about disparities in the allocation of SGA funds to intramural sports teams. Intramural sports clubs often have a disproportionate funding to member ratio. These teams have the option to pursue other sources of funding, and may also be designated as a Bryn Mawr athletic team. The current SFC bylaws allow for these disparities through a lack of funding caps; therefore, intramural sports club SGA budgets will be capped at \$12,000 as of Fall 2023.

Whereas, numerous students have voiced concerns about the disparity in the allocation of SGA funds to intramural sports teams

Whereas, the current SFC bylaws allow for these disparities to continue

Whereas, intramural sports clubs have the option to pursue other sources of funding from administrative offices on campus

Whereas, intramural sports clubs have the option to be officially designated as a Bryn Mawr athletic team

Whereas, under the current bylaws, intramural sports have a disproportionate funding to member ratio

Be it resolved, the SGA budgets of intramural sports teams will be capped at \$12,000

Be it resolved, the budget cap will be instated in the fall of 2023 budgeting cycle, and the budgets for Spring 2023 will not be increased from Fall 2022

Be it resolved, funding will be allocated based on the amount of members participating in an intramural sport. If the amount needed per member is lower than \$12,000, the lower number will serve as the budget cap

Changes to the Student Finance Committee (SFC) Bylaws

Presented by: The 2022-2023 SGA Executive Board

Ananya Hindocha, Desiree Bagot, Bryn Osborne, Catherine Fu, Lola Rodrigues, Fatmata Sesay, Carlee Warfield

Summary: The SFC bylaws have not been updated in several years and no longer represent the interests of the student body. The functioning of clubs has shifted after the COVID-19 pandemic, and changes need to be made within the SFC bylaws to reflect this new reality. There are also loopholes and rules within the bylaws that have been frequently abused in the past and need to be fixed.

Whereas, the SFC bylaws are not up to date with federal laws and no longer represent the interests of the student body

Whereas, the functioning of clubs on campus has changed following the COVID-19 pandemic, and SFC bylaws should be updated to reflect this new system.

Whereas, there have been numerous issues with clubs not closing out cash advances and going over budget.

Be it resolved, AMO groups will be exempt from the \$250 budget limit imposed on new clubs, and will be awarded funds at the discretion of the SFC

Be it resolved, in accordance with federal law, gifts will be limited to \$25 dollars per person, including seniors and welcome bags

Be it resolved, at the start of the semesterly budgeting process, clubs who have gone overbudget during the previous semester will have the amount they went overbudget docked from what they are able to be awarded for the current semester

Be it resolved, clubs will no longer be required to sign up for a scheduled 10 minute long budgeting interview. Rather, they will be required to attend a workshop hosted by the SGA Treasurers prior to the budgeting process

Be it resolved, no funds will be allocated to airfare for students for trips under 500 miles from Bryn Mawr College. Funds will be allocated for SEPTA/Public transport tickets, train tickets, and ride-share apps at the discretion of the SFC

Be it resolved, at the start of the budgeting process, clubs who have a cash advance from the previous semester that hasn't been closed will not be able to receive cash advances for the current semester.